**Report**

**Equipment List**

**IH08**

A yellow school bus

Description automatically generated Dept. of Public Instr.

Transportation

**Procedure:**

Display list of vehicles based upon selection criteria

Not Applicable

**Website Application:**

**Note(s):**

* **Step 3:** This step is only required if the table is not displaying the necessary information you desire.

1. Open Transaction **IH08**
2. *Display Equipment: Equipment Selection* window opens
3. Inventory Number Field – Input   
   (i.e., Alamance = 6001)
   * All - 6001-\*
   * Buses - 6001-0001 to 6001-2999
   * Service Trucks – 6001-3\*
   * Fuel Trucks – 6001-4\*
   * Wrecker – 6001-5\*
   * Maintenance – 6001-7\*
   * Local – 6001-8\*
4. <*Click*> **Execute icon** ![A picture containing clipart

   Description automatically generated]()
5. *Display Equipment: Equipment List* window opens (See note(s))

Setup Table

* 1. < *Click*> Current icon 

1. *Change Layout* window opens
   1. <*Double-Click*> On the following list of items to move them from right column to the left column. Also, if a different item is in the left column - <*Double-Click*> on it to move it back to the right column. Highlighted are a list of useful items to review.
   2. <*Click*> **Save icon** 
2. *Save Layout* window opens
   1. Save Layout Field – Input a layout description (i.e., IH08Layout)
   2. Name Field – Input a name for layout  
      (i.e., Modified)
   3. <*Click*> **Continue icon**  (Twice)
3. *Display Operations: List of Order Operations* window opens

Tip: Screen will display all the information requested from Step 4.

1. <*Click*> **Exit icon** 

Updated

02-28-2020