**Report**

**Equipment Display**

**Orders & Operations**

**IW49N**

A yellow school bus

Description automatically generated Dept. of Public Instr.

Transportation

**Procedure:**

Produce a report that displays equipment orders and operations

Not Applicable

**Website Application:**

**Note(s):**

* **Step 4:** Change Display column position
* *F8* – Shifts up   
  (one increment)
* *F9* – Shifts down (one increment)
* <*Double-Click*> - Return to column set

**Step 5:**

* The same work order may be reported multi-time(s) if multi activity numbers are used.
* Actual work is displayed per activity.
* Caution!!! Be careful of grabbing a Total Actual Costs value. The value is the total per work order NOT per Activity.

1. Open Transaction **IW49N**
2. *Display Orders and Operations: Selection or Orders and Operations* window opens
   1. <*Check*> Completed Field
   2. Equipment Field – Input SAP Equipment Number
   3. Period Field – Input beginning and ending dates for span tracking
   4. <*Click*> Operations Tab
   5. Standard Test Key Field – (Optional) Input first 7 digits of the VMRS code (i.e., Front Brakes and Drums = 013-001)
   6. <*Click***> Execute icon** 
3. *Display Orders and Operations: List of Orders and Operations* window opens
4. <*Click***> Current Layout icon** 
5. *Change Layout* window opens
6. <*Click*> Column Name (Under Column Set) (Sorts Column Alphabetically)
7. <*Double-Click*> Columns (Under Column Set) (See note(s))

* Actual finish (date)
* Order
* Activity
* Description
* Actual work
* Total actual costs

1. <*Click*> Save icon 
2. *Save Layout* window opens
3. Save Layout Field – Input a descriptive name. (i.e., IW49N)
4. Name Field – Input a name that meets the criteria you are searching; if this is the default table use something like “Master”
5. <*Click*> Continue icon  *(Twice)*
6. <*Click*> on the column header “Order” (highlights column)
7. <*Click*> Sort in Ascending Order icon 

The table will display the work orders only once with all the activities beside the work order cell

Updated

12-31-2019