**VMRS**

**Global Search**

**ZPMVMRS**

 Dept. of Public Instr.

Transportation

**Procedure:**

Determine the correct VMRS code for a transaction

Not Applicable

**Website Application:**

**Note(s):**

* A VMRS code is nine digits in the form: 123-456-789
* First three digits indicate the major system (Most important) (i.e., 013 – Brakes)
* Second three digits indicate the sub-area (i.e., 013-001 – Front Brakes & Drum)
* The final three digits indicate the item serviced (i.e., 013-001-023 – Drum – Front Brake)

VMRS Codes – Introduction

Vehicle Maintenance Reporting Standards (VMRS) is the system used to track bus and vehicle maintenance throughout the state. These codes were created by the American Trucking Associations (ATA) as a uniform system of reporting and tracking maintenance across many different types of equipment.

Proper use of VMRS codes in BSIP is important for revealing problem areas in vehicle models and identifying areas of increased
maintenance costs.

1. Open Transaction **ZPMVMRS**
2. *Find VMRS Code and Description* window opens
3. VMRS Code Field – Four Options
	* 1. Leave blank – Broad search; will display all VMRS codes.
		2. Input VMRS major system code (i.e., 013 = Brakes)
		3. Input VMRS major system and sub-area code
		(i.e., 013-001 = Front Brakes and Drums)
		4. Input a descriptive word (i.e., Brake)
4. <*Click*> **Execute icon** 

Tip: For training we are using the fourth method. (i.e., Brake)

1. *SAP VMRS Level 3 – No. of hits ### ### Entries* window opens
2. <*Click*> **Find icon **
3. *SAP VMRS Level 3 – No. of hits ### ### Entries – Find* window opens
4. Find Field – Input a word to narrow search (i.e., Front)
5. <*Click*> **Continue icon **
6. *SAP VMRS Level 3 – No. of hits ### ### Entries – Find – Find* window opens

Tip: All occurrences of the word keyed in the Narrow Find Search Window will be highlighted in the Find Results window. The scroll bar may be used to view all the results.

1. <*Record*> VMRS code
2. <*Click*> **Cancel icon**  (Three times)
3. <*Click*> **Exit icon** 

Updated

01-17-2020

**TD-18 Work Order**

**Input**

**ZIW31\_DPI**

 Dept. of Public Instr.

Transportation

**Procedure:**

Input of work order data for TD-18(s)

Not Applicable

**Website Application:**

**Note(s):**

* 1. Activity Field – Input transaction code for which item is used
	2. Plant Field – Input four-digit code (i.e., Alamance = 6001)
	3. Storage Local Field – Input four-digit code (i.e., Alamance = 8001)
	4. Unit of Measure Field – Select measurement
1. *Change Order* window
2. <*Click*> **Save icon** 
3. *Change Order – Change Order: Display messages* window opens
	1. <*Click*> **Continue icon** 
4. <*Click*> **Technically Complete icon** 
5. *Change Order - Complete* window opens
	1. Reference Date Field – Input date; if other than default
	2. <*Click*> **Continue icon** 
6. *Change Order – Change Order: Display messages* window opens
	1. <*Click*> **Continue icon** 
	2. <*Click*> **Exit icon** 

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