**SAP Setup**

**Interface Settings**

**SAP**

A yellow school bus

Description automatically generated Dept. of Public Instr.

Transportation

**Procedure:**

Setup primary screen to display more thorough information.

Not Applicable

**Website Application:**

**Note(s):**

* **Step 2** – This process speeds up access to the primary menu screen and adds transaction codes to the items on the favorites list.

1. From the SAP R/3 Easy Access screen (Main menu screen)
   1. <Shift-F9>
2. *Settings* window opens (See Note(s))
   1. <*Check*> Do not display picture
   2. <*Check*> Display technical names
   3. <*Click*> Continue icon 

Updated

01-30-2020